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4 February 1983

MEMORANDUM FOR: Director of Central Intelligence

VIA: Deputy Director of Central Intelligence

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Weekly Report for Period Ending 4 February 1983

1. Progress reports on tasks assigned by DCI/DDCI:

All action on tasks assigned by the DCI/DDCI has been completed.

2. Items/events of major interest:

a. The National Archives and Records Service (NARS) recently made an informal request that we transfer to NARS the microfilm copy of files of the Coordinator of Intelligence and Director of OSS. This request was precipitated by the publication of Wild Bill Donovan: The Last Hero, by Anthony Cave Brown. The author states that one of the primary sources of his book is a microfilm copy of the Director's files to which he gained access from Donovan's former law partner. He also states that in addition to the copy he used (which eventually will be made available to the public at the Army War College), the only other copy is held by CIA. Since the publication of this book, NARS has received numerous requests for OSS records. We have informed NARS that OSS records in our possession are still considered to be classified and that all requests for information should be directed to our Information and Privacy Coordinator.

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c. At the invitation of the Director of the Centers for Disease Control (CDC), the Chief, Psychiatric Operations Division, Office of Medical Services, discussed various aspects of **subnational violence** with CDC officials in Atlanta on 28 January.

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e. During 24 - 28 January, NSA's National Cryptologic School sponsored a symposium on computer-based training which provided an excellent opportunity for members of our Language School to familiarize themselves with recent developments in the field of computer-assisted instruction.

f. Following suggestions made by Career Trainees (CTs) in the past, the current CT class members visited with various Directorate of Operations branch personnel to acquire an insight into "how Headquarters works." The two-hour segment was conducted on 28 January and included briefings by branch personnel, tours of individual branches, and comments by CTs currently on interim assignments with the branches visited. The CTs found the exercise to be useful and recommended that it be continued in the future.

g. On 30 January, 14 individuals participated in the Operations Management Seminar [redacted]

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h. During the past week, work has commenced to replace the two elevators at the Intelligence Community Headquarters building.

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j. The Director of Communications presented Certificates of Accomplishment to seven graduating Electronic Technician Assistants in a ceremony [redacted]

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3. Significant activities anticipated during the coming week:

The Monthly Management Review meeting for Project SAFE will be held at Headquarters on 10 February.

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EO/DDA [redacted] cn (4 February 83)

[redacted]
Harry E. Fitzwater

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